

MERITO Program
Position Description
Bilingual Education Specialist II

I. INTRODUCTION:

a. Background

The Monterey Bay National Marine Sanctuary (MBNMS), the nation's largest marine protected area, encompasses more than 5,300 square miles of central California coastal waters that contain a rich array of habitats and marine life. The Sanctuary program provides protection of these natural resources through research and education to foster public understanding and stewardship of this nationally significant marine area. The Monterey Bay Sanctuary Foundation (MBSF) is a nonprofit organization that works closely with the MBNMS on many education, research and resource protection programs. The MBSF has been contracted by the MBNMS to implement an education and outreach program to reach communities that are not part of mainstream conservation initiatives. Central California has numerous communities for which Spanish (and its associated dialects) is the dominant language.

b. Objectives

The MBSF is responsible for implementing the components of an existing plan named "Multicultural Education for Resource Issues Threatening Oceans" (MERITO), working closely with all MERITO partners including the local Hispanic community, regional marine education partners, and Sanctuary staff. The level of expertise needed for this position equates approximately to a Federal Government GS-9.

II. KEY TASKS AND RESPONSIBILITIES:

Working under the supervision of MBSF and MBNMS personnel the chosen candidate will:

- Lead the planning, implementation, expansion and evaluation of the MERITO Watershed Academy program at participating school and youth programs throughout Watsonville, Pájaro, Salinas, Marina and Seaside. Activities include, but are not limited to:
 - Assist in planning, implementation and evaluation of the MERITO Watershed Train-the-Trainer workshop.
 - Provide workshop participants with scheduling and programming support throughout the year.
 - Lead MERITO Watershed Academy field experiences for participating student programs as identified.
- Assist the MERITO team in providing multicultural outreach programming to the Watsonville, Pájaro, Salinas, Marina and Seaside areas. Programs include, but are not limited to, adult school presentations and K-12 school sites, youth programs, in-the-field interpretive programs, and teacher in-service programs. Responsibilities will include program design, evaluation, and implementation.
- Assist in the planning, implementation and evaluation of MERITO Adult Education presentations in partnership with local adult school programs throughout Watsonville, Salinas, Marina and Seaside.
- Assist in the planning, implementation and evaluation of six MERITO bilingual community field experiences per year. Experiences include, but are not limited to Kayak Day, Tidepool Day and Slough Hike.

- Demonstrate bilingual marine conservation activities at five community events. Most events will occur on weekends and/or evenings.
- Serve as community liaison with MERITO education partners.
- Provide reports and weekly updates to the MERITO Program Manager and MBNMS Education and Outreach Coordinator.
- Attend bi-monthly Education Team meetings at the MBNMS office in Monterey.
- Attend bi-monthly MBNMS staff meeting in Monterey office.
- Assist with updating and expanding the MERITO website to include information in Spanish and about the MERITO program.
- Assist with coordination and mentoring of MERITO education internships.

III REQUIRED KNOWLEDGE AND EXPERIENCE

- Academic background in one or more of the fields of formal or informal education, marine conservation education, environmental education or bilingual education.
- Experience with aspects of developing, implementing and evaluating education programs to culturally diverse audiences, including formal or non-formal programs, publications and print materials, special events, curricula, exhibits and displays.
- Minimum of 3 years experience in education working with programs on the Central California Coast.
- Knowledge of and familiarity with a broad range of environmental conservation issues and their application to the Central California Coast and/or National Marine Sanctuaries.
- Outstanding verbal and written communication skills specifically in writing and public speaking for diverse audiences in English and Spanish. Fluency in Spanish required.

IV. PERSONNEL REQUIREMENTS

This is a part-time position (25-30 hours per week) through the Monterey Bay Sanctuary Foundation. We offer a competitive salary. Salaries and benefits are commensurate with experience. The employee will need a valid California driver's license. The ability to lift 50 lbs to chest level and work in wet, muddy and uneven field environments is required. Other requirements include the ability to use a computer, overhead projector, slide projector, and other commonly used teaching equipment.

V TRAVEL AND OTHER DIRECT COSTS

The employee will need to provide their own transportation between the MBNMS office and program sites throughout Monterey and Santa Cruz counties.

VI FURNISHED EQUIPMENT

The employee will have an office space provided and access to a copier, printer, fax and phone for the requirements of the job. A laptop computer will be provided.

VII PERIOD OF PERFORMANCE AND SCHEDULE FOR DELIVERABLES

This is a term employment position, for up to 1,800 hours from the date employment begins. The Monterey Bay Sanctuary Foundation is an equal opportunity employer. MBSF is also an “at-will” employer which means the employer and the employee are free to terminate the employment relationship at any time, with or without cause.

VIII APPLICATION DEADLINE: Open until filled

Interested applicants are asked to submit a cover letter and resume to:

admin@mbnmsf.org and michelle.templeton@noaa.gov

Monterey Bay Sanctuary Foundation,

299 Foam Street,

Monterey, CA 93940

Attn: MERITO Bilingual Education Specialist

Fax: (831) 647-4244

Email submittal is preferred. No phone calls please.